

## Masters with Specialization in Multimedia (MM) Program

Computing Science Department

University of Alberta

Multimedia Program Project Report

Date:

Choose the correct enrolled code:

MM807 \_\_\_\_\_ MM808 \_\_\_\_\_ MM809 \_\_\_\_\_ MM810 \_\_\_\_\_

- **Choose either procedure 1 or 2 below for MM807 or MM808 at the discretion of the internship supervisor**
- **Procedure 1 is mandatory for MM809 and MM810**

Upon the completion of MM807, MM808, MM809 or MM810, student submits a Final Report.

- a) Signatures of both student and supervisor are required on the report. This is to ensure that there is no conflict with the Non-Disclosure Agreement and copyright regulations that is imposed by the supervisor's institution.
- b) The Report needs to be submitted to the MM Program Director within 1 week of completion of the respective MM8xx internship course enrolled.
- c) The report needs to summarize the tasks completed based on the agreed milestones on the Approval Form. Without violating the non-disclosure agreement and copyright regulations of the supervisor's institution, student should submit a reasonably descriptive report, justifying why the student should be awarded CREDIT for the internship placement.

**1. Separate Attached Report (at least 4 pages) plus Section 2 below**

**2. Mandatory Short Form (fill in this section, sign and submit) Mandatory**

**Student Name:**

Internship Period from:

to:

**Internship Supervisor Name:**

Company/Institution/Department:

Supervisor Job Title:

Supervisor Email:

Company Website:

**Project Title:**

1. List all the milestones, expected outcome and deadlines as defined in the Approval Form.
2. For each task listed in 1 above, describe work completed. If not achieved, explain why and suggest solution.

*Attach separate sheet if necessary. Each additional sheet should be numbered, and have the student's and supervisor's signatures.*

**Signatures of Student, Supervisor and MM Program Director are required.**

\_\_\_\_\_  
**Student**

\_\_\_\_\_  
**Supervisor(s)**

\_\_\_\_\_  
**MM Director**

**Date signed:**