

Masters with Specialization in Multimedia (MM) Program

Computing Science Department

University of Alberta

Multimedia Program Project Report

Date:

Choose the correct enrolled code:

MM807 _____ MM808 _____ MM809 _____ MM810 _____

- **Choose either procedure 1 or 2 below for MM807 or MM808 at the discretion of the internship supervisor**
- **Procedure 1 is mandatory for MM809 and MM810**

Upon the completion of MM807, MM808, MM809 or MM810, student submits a Final Report.

- a) Signatures of both student and internship supervisor are required on the report. This is to ensure that there is no conflict with the Non-Disclosure Agreement and copyright regulations that is imposed by the supervisor's institution.
- b) The Report needs to be submitted to the MM instructor **within 5 working days before the completion** of the respective MM8xx internship course enrolled.
- c) The report needs to summarize the tasks completed based on the agreed milestones on the Approval Form. Without violating the non-disclosure agreement and copyright regulations of the supervisor's institution, student should submit a reasonably descriptive report, justifying why the student should be awarded CREDIT for the internship placement.

1. Separate Attached Report (at least 4 pages) plus Section 2 below

2. Mandatory Short Form (fill in this section, sign and submit) Mandatory

Student Name:

Internship Period from:

to:

Internship Supervisor Name:

Internship Supervisor Company/Institution:

Department:

Internship Supervisor Job Title:

Internship Supervisor Email:

Internship Company Website:

Project Title:

1. List all the milestones, expected outcome and deadlines as defined in the Approval Form.
2. For each task listed in 1 above, describe work completed. If not achieved, explain why and suggest solution.

Attach separate sheet if necessary. Each additional sheet should be numbered, and have the student's and supervisor's signatures.

Signatures of Student, Internship Supervisor and MM Instructor are required.

Student Signature

Internship Supervisor Signature

MM Instructor Signature

Date signed: